



भारतीय प्रबंध संस्थान बेंगलूर
INDIAN INSTITUTE OF MANAGEMENT
BANGALORE

Ref: IIMB/HR/RECT/2024/50

Date: 11 June 2024

About IIMB	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the IIM Act of 2017, IIMB is an Institute of National Importance.
Industry/Service	Higher Education
Post/Job Title	Assistant Engineer – Electrical
Job Purpose	Maintenance of Electrical infrastructure at IIM campus
Reporting to	Chief Manager Infrastructure
Job Type	Contractual – Non-Teaching
Will closely work with	Internal- Staff, Students, campus residents. External- All stakeholders of the Institute.
No. of positions & Job Location	One Position, Candidate is expected to work in IIMB both Bannerghatta road campus and Jigani campus
Principal Accountabilities & Responsibilities	<ul style="list-style-type: none">• Preparation and monitoring of preventive Maintenance schedules. Preparation of standard maintenance procedure for individual equipment.• Carrying out maintenance activities as per the schedule.• Work assessment and preparation of detailed list of materials required for completion of the work.• Allocate resources for attending to complaints and breakdowns. Handling critical situations in case of breakdowns.• Spare parts planning. Regularly monitor spare parts stock and plan for procurement of materials based on the stock level. Prepare monthly spare consumption report.• Visit work spots during the execution to check the quality of the work.• Management of tools / resources. Conduct periodical tools audit and prepare report for replacement of damaged / defective tools.• Coordinate with Vendors / Service providers for completion of maintenance activities.• Preparation of estimates for works.• Site measurements after completion of the work.• Daily up dation of maintenance data and preparation of weekly / monthly maintenance reports.• Preparation of energy report on monthly basis.
Key Skills and Ability Required	<ul style="list-style-type: none">• 11 kV Power distribution system maintenance consisting of transformers, HT, LT switchgears, Battery chargers, Ring Main units etc.• Operation and Maintenance of Diesel generators.• Operation and Maintenance of UPS, Air conditioning system, Roof top solar power plants.• Maintenance of Lifts, Pumps, Motors, Blowers etc.• Estimation & costing of Electrical works• Site supervision and work execution .• Good communication skills (verbal, written)



भारतीय प्रबंध संस्थान बेंगलूर
INDIAN INSTITUTE OF MANAGEMENT
BANGALORE

Ref: IIMB/HR/RECT/2024/50

Date: 11 June 2024

	<ul style="list-style-type: none">• Knowledge of MS Word and Excel
Qualification and Personal Profile	<ul style="list-style-type: none">• Should be B.E / BTech in Electrical and Electronics Engineering.• Should have 5 Years Post qualification experience in Electrical system maintenance.
Compensation	The indicative annual CTC will be in the range of Rs. 8.36 Lakhs to 9.14 Lakhs. The compensation will be fixed based on candidates experience and qualification and will be as per IIMB Contract Appointment Rules

Interested candidates may fill the application using the link: [here](#)

The closing date for applications is 25th June 2024. Only shortlisted candidates will be intimated. It is mandatory to fill in all the fields in the application and relevant supporting documents are to be uploaded. Incomplete applications will not be considered.