



भारतीय प्रबंध संस्थान बंगलूर
INDIAN INSTITUTE OF MANAGEMENT
BANGALORE

Ref: IIMB/HR/RECT/2024/53

Date: 14 June 2024

About IIMB	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the IIM Act of 2017, IIMB is an Institute of National Importance.
Industry/Service	Higher Education
Post/Job Title	Associate Manager– Student-Welfare
Job Purpose	The incumbent is expected to manage all activities related to the Student Welfare Office. We are looking for an incumbent who is caring, empathetic and passionate about student well-being.
Job Type	Contractual - Non-Teaching
Reporting to	Chairperson (Hostel & Student Activities) and Chief Administrative Officer
Will also closely work with	All relevant stakeholders of the Institute
No. of positions	One Position
Principal Accountabilities & Responsibilities	<p>The Student Welfare Manager will play a vital role in ensuring the wellbeing of our student body. You will partner with students, faculty and staff to create an exciting and transformational graduate business school experience for students. Your responsibilities will include Providing confidential support and guidance to students facing personal, academic, or emotional challenges.</p> <ul style="list-style-type: none">• Collaborating with faculty, staff, and external organizations to develop and implement programs and initiatives that promote mental health and well-being.• Advocating for the needs and concerns of students and working to create an inclusive and supportive campus environment.• Organizing workshops, events, and campaigns to raise awareness about mental health, stress management, and other relevant topics.• Serving as a resource for students seeking information or assistance with issues related to student activities on campus.• Handling crisis situations effectively, including mental health crises, emergencies, or conflicts.
Key Skills and Ability Required	<ul style="list-style-type: none">• Strong interpersonal, oral and written communication skills.• Strong problem-solving and multi-tasking skills.• Ability to work with Office-Automation tools.• Confident and self-motivated.
Qualification and Personal Profile	<ul style="list-style-type: none">• A master's degree preferably in fields related to education, counselling, psychology, social work, or student affairs with minimum 60% marks.• Prior experience working with student support services at a post graduate level, counselling, or a related field is highly valuable. This could include roles in academic advising, counselling, mental health support, or student affairs and welfare. Demonstrated ability to build rapport with students at the post graduate level will be an asset.
Compensation	The indicative annual CTC will be in the range of Rs. 10.61 lakhs – 11.58 Lakhs. The compensation will be fixed based on the candidate's experience and qualification and will be as per IIMB Contract Appointment Rules.

Interested candidates may fill the application using the link: [here](#)

The closing date for applications is 26th June 2024. Only shortlisted candidates will be intimated. It is mandatory to fill in all the fields in the application and relevant supporting documents are to be uploaded. Incomplete applications will not be considered.