



## **TENDER DOCUMENT**

**Request for Quotation for Appointment of Licensee for license of Shop for Grocery Store  
at Indian Institute of Management Bangalore, Bannerghatta Campus, Bangalore-560076**

**Tender ID: IIMB/CAO/2024-25/03**

**Dated: 23.10.2024**

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**Request for Quotation for Appointment of Licensee for license of Shop for Grocery Store at Indian Institute of Management Bangalore, Bannerghatta Campus, Bangalore-560076**

Details	Date	Time	Venue
Date of issue of RFQ	23.10.2024 (Monday)	17:00 Hrs. onwards	<a href="https://www.iimb.ac.in/tender_notices">https://www.iimb.ac.in/tender_notices</a>
Last date for receipt of RFQ at IIM Bangalore	12.11.2024 (Tuesday)	Upto 13:00 Hrs.	-
Opening of RFQ	12.11.2024 (Tuesday)	15:00 Hrs.	-
Pre-Bid Meeting	29.10.2024 (Tuesday)	15:00 Hrs	-
RFQ Document	The RFQ document can be downloaded from the IIMB website <a href="https://www.iimb.ac.in/tender_notices">https://www.iimb.ac.in/tender_notices</a>		
EMD Amount	<b>Rs. 10,000/-</b> should be submitted through NEFT or RTGS in favour of <u>Indian Institute of Management Bangalore.</u>		
Address for submission of RFQ	RFQ for “ <i>Appointment of Licensee for license of Shop for Grocery Store at Indian Institute of Management Bangalore, Bannerghatta Campus, Bangalore-560076</i> ”, and dropped in the tender box located in: Estate Office, Second Floor, Main Building IIMB Bannerghatta Road, Bilekahalli Bangalore - 560076.		
Mode of Submission of RFQ	Speed Post/Registered Post – during office hours (9.30 to 17.00 hrs. However, up to 1300 hrs on 12.11.2024 ) and (To be dropped in the tender box located in .Estate Office, Second Floor, Main Building, IIMB)  <b>Note: Bids submitted after due date &amp; time are not acceptable.</b>		

### 1. Preamble:

Indian Institute of Management Bangalore is a designated institute of 'National Importance' and body corporate under the Indian Institute of Management Act, 2017("IIMB"). IIMB has highly experienced and renowned faculty, staff and a distinguished Board of Governors. The institute has an outstanding infrastructure and provides a distinctive learning environment with a strong focus on research and academic excellence.

### 2. Objective :

The objective of this Request for Quotation ("RFQ") is to appoint a licensee for running a grocery store ("Grocery Store") at Indian Institute of Management Bangalore, Bannerghatta Campus as per the scope of service mentioned below.

### 3. Scope of Service:

The scope of services shall be as detailed below:

- 3.1 To provide grocery items such as cereals, pulses, spices etc, stationery, day care products, provisions, biscuits, ice creams, tetra pack juices, vegetables, fruits. etc. to the Institute community that includes students, faculty, staff, residents and visitors to the Institute.
- 3.2 The items should be available at a fixed price (with discount as quoted), best quality and right quantity.
- 3.3 The bidder should display the rates for unpacked items prominently in the shop/area/premises appropriately.
- 3.4 The total area of the Grocery Store will be approx. 700 square feet.
- 3.5 Location: IIM Bangalore, Bannerghatta Campus.
- 3.6 The tentative list of items to be sold at the Grocery Store shall be as detailed in **Annexure-I** of this RFQ.
- 3.7 The Grocery Store needs to be open 365 days. The holiday list and timings will be mutually discussed with the successful bidder. **General Work Timing of the general store is from 09:00 AM to 09:00 PM.**
- 3.8 The bidders should assess the volume of business themselves and IIM Bangalore will not guarantee any minimum/maximum business.
- 3.9 Cooking is completely prohibited. Use of any heating, set-up-gas stove, induction stove and microwave is not permitted. However, use of freezer to store soft drinks, ice creams or chocolates is permitted.

### 4. Eligibility Criteria

Si. No	Pre-qualification Criteria	Supporting Documents
a.	ORGANISATION TYPE Note: Joint ventures/consortium are not permitted to participate in this tender	Copies of certificate of Incorporation, Memorandum of Association/ Articles of Association. Partnership or LLP agreement, GST Certificate in case of Sole Proprietorship, as applicable. Copies of Franchisee or Dealership agreement if applicable.
b.	The Bidder shall have at least THREE years' experience of running a similar type of Grocery Store in line with the scope of this	The details of work experience to be submitted as per <b>Annexure II</b> . The letter head mentioning the details of its shop/ similar business/ trade/

	document. The preference shall be given to the Bidders who have experience of running shops of similar business in educational institutions.	shops at other locations, year of operation, staff strength etc.
c	Registration under Karnataka Shops and Establishment Act	Copies of the same to be submitted
d	Statutory tax registrations PAN and GST.	Copies of the PAN and GST
e.	Minimum average annual turnover of 5 lakhs in the last three financial years i.e.,2021-22, 2022-23, 2023-24.	Submit a duly signed certificate from Chartered Accountant (CA) clearly showing financial year-wise turnover.
f	The bidder should be running a minimum of one shop/store in Bruhat Bengaluru Mahanagara Palike (BBMP) limits, preferably running a facility in Educational Institute as on 31.08.2024	Documentary evidence including address or copies of the contract should be provided.
g	The firm should be neither blacklisted by any Government Dept., nor any criminal case is registered / pending against the firm or its owner / partners anywhere in India.	A duly completed certificate to this effect is to be submitted as per the <b>Annexure-IV</b>

**Visit of the Premise/Store:** Bidders desirous of visiting the store location may do so from **24.10.2024 to 08.11.2024** on working days between 1400 Hrs to 1600 Hrs. Visitors may contact the security at Main gate of the IIMB campus for such visit.

## 5. EMD

5.1 Ernest Money Deposit (“EMD”) of Rs 10,000/- (Rupees ten thousand only) should be submitted through NEFT or RTGS in favor of Indian Institute of Management Bangalore to the bank account detailed below.

**Bank Name: HDFC Bank Ltd**

**Bank Street Address: J.P. NAGAR BRANCH, BANGALORE**

**Branch Code: 0133**

**IFSC CODE: HDFC 0000133**

**A/c Name: Indian Institute of Management, Bangalore**

**A/c Number: 01331450000019**

5.2 EMD of all unsuccessful bidders will be returned within 30 days of finalization of the RFQ. EMD of successful bidder will be returned only after receipt of security deposit.

5.3 The amount of EMD (if any) is liable to be forfeited if the tenderer withdraws from the offer after submission of the tender or after the acceptance of the offer and fails to remit the security deposit.

5.4 No interest will be paid on the EMD.

5.5 Bids without EMD will be summarily rejected.

## 6. Pre-bid meeting

Pre-bid meeting will be held on **29.10.2024 at 1500 Hrs** at Conference room, Computer Centre, II Floor, Main Building, IIMB, Bannerghatta Main Road, Bangalore to address the queries of the bidders regarding the Tender. Interested bidders may send their queries on or before **28.10.2024 by 17:30 Hrs.** to the email id [tenders@iimb.ac.in](mailto:tenders@iimb.ac.in) The Pre -bid meeting minutes will be uploaded on the IIMB Website.

## 7. RFQ Validity Period

The RFQ application must be valid for 90 days from the date of opening of RFQ. If the same is valid for a shorter period it shall be rejected, being non-responsive. In exceptional circumstances, IIMB may request the bidders for the extension of the validity period.

## 8. Evaluation Of Bids

### 8.1 Eligibility Criteria Evaluation

8.1.1 Bidders should comply with scope of work and eligibility criteria. No deviations are acceptable. The bids which meet all the eligibility criteria & EMD Clause and submitted all the documents for the same will be qualified on eligibility criteria and eligible for further evaluation. Bids not meeting the eligibility criteria and EMD criteria will be rejected and not considered for further evaluation. If any information/documents provided in the technical bids are proved to be false, the technical bid will be rejected.

### 8.2 Visit to the store of the bidders:

8.2.1 For the bidders who are qualified in Eligibility Criteria evaluation, a committee from IIMB will visit the store run by the bidder (as per details provided in clause 4f) and evaluation marks will be allotted by the committee as per the parameters given below.

S. No	Parameter	Maximum Marks
1	Location of the Store and Store Setup	8
2	Variety of items in Store	12
3	Trained manpower	4
4	Customer relations/ Feedback	6
<b>Total</b>		<b>30</b>

The visit carries 30 marks and only those who score 21 or more marks will be considered for the next round of evaluation i.e. opening of financial bids. The decision of IIMB committee is final in this regard.

### 8.3 Financial Bid Evaluation

8.3.1 Bidders who have scored a minimum of 21 marks in the “visit to the store” will only be considered for opening of financial bids.

8.3.2 A comparison chart of the financial bids will be prepared and the bidder who has quoted the maximum discount in the financial bid (Annexure V) will be treated as successful bidder (L1 bidder).

**9. Award Of Contract:**

- 9.1 The contract will be awarded to the successful bidder as determined in 8.3.2 and a letter of award will be issued for the purpose.
- 9.2 The successful bidder will be required to enter into an Agreement/ Contract with IIMB within one month of the date of the award of LOI and commence the operations within one month from the date of LOA.

**10. Contract Period:**

- 10.1 The engagement of the services of the successful bidder/Licensee shall initially be for a period of one (1) year.
- 10.2 Extension of services for the second and third year shall be subject to satisfactory performance and on the same discount, terms and conditions.

**11. Security Deposit:**

- 11.1 The successful bidder shall deposit a sum of Rs 50,000/- (Rupees fifty thousand only) as security deposit.
- 11.2 The security deposit shall not carry any interest.
- 11.3 The security deposit is refundable only after completion of license period or early termination of the license.
- 11.4 Security deposit will not be adjusted towards the license fee payable by the licensee during the license period.
- 11.5 The security deposit is liable for forfeiture in the event of failure by the licensee to pay the license fee or termination of license or for breach of any condition/conditions of license.
- 11.6 The security deposit will be adjusted against any outstanding dues, any loss or damage to the property or the inventory provided by IIMB. The right of assessment of such a loss or damage vests with IIMB.

**12. License Fee and Maintenance Charges:**

- 12.1 License fee of the store will be **Rs 10,000/-** (Rupees Ten thousand only) per month excluding 18% GST.
- 12.2 The license fee shall be increased by 5 percent (%) of the fee amount at the end of every year, on the last paid fee.
- 12.3 Payment of License fee: The license fee needs to be paid monthly on or before 05th of every month. In case of belated payment of rentals and electricity charges a penalty @ 36% per annum of the amount due shall be paid.

**13. Electricity & Water Charges:**

- 13.1 The successful bidder shall pay the electricity and water charges at actuals as per separate electrical and water meters provided for the Grocery Store by IIMB. In case of delayed payment of electricity and water charges, such facility will be withdrawn at the discretion of the administration.

#### **14. Termination of License/Contract:**

- 14.1 Termination due to Breach: In the event the successful bidder materially breaches the terms and conditions of this RFQ and the license agreement entered into subsequently, IIMB may, without prejudice to its other rights and remedies, terminate the engagement by giving prior written notice of thirty (30) days, provided that the breach remains uncured at the end of such notice period.
- 14.2 Termination for Insolvency: IIMB may terminate this engagement upon written notice to the successful bidder in the event the bidder (i) seeks reorganization or release under applicable law, (ii) seeks the appointment of a trustee, receiver or custodian, (iii) becomes the subject of a proceeding seeking the liquidation, winding-up, dissolution, reorganization or the like of the Provider, and such proceeding is not dismissed within sixty (60) days of the commencement thereof, (iv) makes an assignment for the benefit of creditors, or (v) has a substantial part of the successful bidder's property becomes subject to any levy, seizure, assignment, application or sale for or by any creditor or government agency.
- 14.3 Termination for Convenience: Either Party can terminate this engagement for convenience, by giving at least three (3) months prior written termination notice to the other party. However, the successful bidder can exercise this termination clause only after completion of one year of contract.
- 14.4 Termination of License by IIMB duly forfeiting the Security Deposit in the event of:
- 14.4.1 The successful bidder fails to give (3) three months advance notice to IIMB for termination of license.
- 14.4.2 The successful bidder defaults in payment of license fee for three months consecutively or three times in calendar year, the license can be terminated, and the security deposit will be forfeited.
- 14.4.3 IIMB shall have the right to terminate the license (contract) if in its opinion the quality /services is not up to the standard/satisfactory besides forfeiting the security deposit.
- 14.5 On the expiry or earlier termination of the License, the successful bidder shall, within not more than Seven (7) days of such expiry or termination, remove his staff, representatives etc. and all its belongings, furniture, fixtures, articles and things which is movable and can be removed or dismantled without damaging the Store, and simultaneously with IIMB refunding the refundable security deposit paid by the successful bidder (unless forfeited in part or full), vacate and hand over quiet and peaceful possession of the Grocery Store to IIMB in the good order and condition in which they were at the time when the successful bidder entered into the Grocery Store premises (reasonable wear and tear excepted).

#### **15. Penalty Clause:**

IIMB will have the full power to impose penalty to the successful bidder for not fulfilling the IIMB requirements. Any lapses by the successful bidder will be viewed seriously and penalties will be imposed on the successful bidder as given below:

Si. No	Description	Penalty Amount
1	Non maintenance of biodegradable and non-bio degradable wastes	Rs. 1000/- for each occasion
2	If personal hygiene of workers found unsatisfactory	Rs. 500/- for each occasion
3	If the Successful bidder is found to have used bad/ Duplicate quality of any commodity	Rs. 1000/- for each occasion
4	Non-compliance of the safety norms	Rs. 500/- for each occasion



5	Misbehavior of the worker deployed by the Successful bidder	Rs. 500/- for each occasion
6	Chewing of gutka/smoking of cigarettes or bidis or similar stuff by staff of the Successful bidder	Termination of Contract
7	In possessions of or selling of tobacco, liquor or drug.	Termination of Contract followed by a appropriate legal action

- For any penalty provisions (Sl. No1 to 5), first violation of the rule implies fine as per the above and second and subsequent violations of the same rule within 30 days of the previous fine will attract triple the initial amount of fine.
- For repeated defaults more than three (3) times during the contract, IIMB shall forfeit the security deposit besides termination of the contract.

## 16. Payment Terms:

- 16.1 The payment for the goods sold by the successful bidder will be made directly by the customer against proper valid invoice/bill. Arrangement towards accepting payment through credit, debit cards, through secure payment gateways and applications i.e. Paytm, Phonepay, GPay or any other UPI applications etc should be facilitated. IIMB will not be responsible for the non-payment of credit extended to any of the customers.
- 16.2 The successful bidder is required to get onboarded in the cashless payment system being operated by IIMB trust, immediately on commencement of operations.

## 17. Procedure for Submission of RFQ

- 17.1 The RFQ documents should be downloaded from the IIMB website [https://www.iimb.ac.in/tender\\_notices](https://www.iimb.ac.in/tender_notices)
- 17.2 The bidders should not make any changes or amendment in the tender document as published in the IIMB website.
- 17.3 All correspondence and documents relating to the tender and the bid submitted by the bidder shall be written in English.
- 17.4 The bid document should be filled in legible handwriting/printing/typing without any ambiguity. If any correction is necessary, the same should be made after scoring out the old entry. All the corrections should be attested with full signature of the bidder with date.
- Note: The rates in the Financial Bid should be computer-typed. For this purpose, the bidder may convert Annexure V to word or excel format without any modifications.**
- 17.5 The submission of bids should be in Two Bid System:- Technical bid and Financial bid. Both should be filled, signed, sealed in different envelopes and submitted in a large envelop which will have separate covers for the technical and financial bids.

**Technical Bid** should contain the following:

- EMD details as indicated in Clause 5.
- Documents in support of Eligibility Criteria Clause 4 a) to g).
- Annexures II, III, IV – duly filled and signed.

All the above documents should be duly attested & signed with seal & signatures. All the above documents should be put in a sealed cover superscribed "Technical Bid".

**Note:**

**1) If any information related to financial bid / pricing details is included in the technical bid, the bid is liable to be rejected.**

**2) Annexure-V (Financial Bid) should not be submitted with the Technical Bid.**

**Financial Bid:** The Financial Bid as per **Annexure -V** The bidders have to fill maximum discount and also sign with seal.

i) If the Financial bid is submitted in any form other than the **Annexure-V** the same will be rejected.

The financial bid so filled up should be enclosed in a sealed envelope superscribed "Financial Bid".

Both these sealed envelopes (Technical & Financial Bid) should carry the name and address of the bidder and be placed/kept within a LARGER Size Master Envelope with the following text superscribed on the master envelope: "Tender for Appointment of Licensee for license of Store for Grocery Store at Indian Institute of Management Bangalore, Bannerghatta Campus, Bangalore-560076". The master envelope should also carry the name and address of the bidder.

The bid must be submitted on or before 12.11.2024, 1300 hrs. The bid can be submitted by Registered Post/ Speed Post / Courier sent to the following address.

Chief Administrative Officer  
Indian Institute of Management Bangalore Bannerghatta Road  
Bangalore-560076

Alternatively, the bid can be dropped in the tender box during office hours (9.30 to 17.00 hrs but up to 1300 hrs on 12.11.2024) only (To be dropped in the tender box located in Estate Office, II Floor, Main Building, IIMB)

**Note:** IIMB will not accept any responsibility or grant any relaxation of time for any postal/ courier delay in submission of bids.

## **18. Opening of Bids**

Technical Bids will be opened on 12.11.2024 at 1500 Hrs. In the Estate Office, II Floor, Main Building, IIMB, Bannerghatta Campus, Bangalore-560076.

## **19. Terms & Conditions**

- 19.1 The successful bidder will be allowed to commence the business upon the satisfaction of other formalities like payment of security deposit, execution of agreement (Deed of License) failing which EMD/Security Deposit paid will be forfeited besides cancelling of the license.
- 19.2 The allocated space to the Grocery Store can be relocated as per the requirement of IIMB.
- 19.3 The successful bidder should not sell any items more than the MRP. In case of any items, which doesn't have MRP, the successful bidder should take prior price approvals from IIMB and the same is to be displayed in the store.
- 19.4 IIMB reserves the right to intervene, if price of the product is more than the prevailing market

- price. IIMB reserves the right to cap the product price.
- 19.5 The successful bidder should get prior approval from IIMB for rate hike of any Non MRP items with valid reasons.
- 19.6 In case the successful bidder is found charging more than the rates duly approved by IIMB, IIMB reserves the right to impose penalty and (or) terminate the contract with immediate effect with forfeiture of the security deposit.
- 19.7 Any dues payable between a customer and the successful bidder shall not be the responsibility of IIMB.
- 19.8 Change of Nature of Business: The successful bidder must do the same business which is mentioned in the Tender notification and for which license is issued. If the Successful bidder is found doing business in the Grocery Store other than as stipulated in this RFQ, the license is liable for termination duly forfeiting the security deposit.
- 19.9 In the event of death of successful bidder and in case the successful bidder is an individual, the license shall come to an end. However, IIMB may permit the legal heir of the successful bidder to run the business on the same terms & conditions for the remaining period of license on execution of fresh deed of license by such legal heir upon being satisfied about such person being the legal heir of the original successful bidder.
- 19.10 The successful bidder will be permitted to operate the Grocery Store in the premises in an “as is where is condition”. Any modifications, changes, alterations, repairs, if any required shall be undertaken by the successful bidder at his own cost with the prior permission of IIMB concerned and as per the drawings approved by IIMB.
- 19.11 Confinement to the Area of Grocery Store: The successful bidder must perform the business by confining to the extent of the Grocery Store, allotted as mentioned in the RFQ or as recorded in the deed of license. There should not be any encroachment under any circumstances.
- 19.12 If the successful bidder encroaches the space which is not allotted to him, the bidder is liable for payment of penalty, termination of contract and other measures or demand fit by IIMB.
- 19.13 Segregation of waste should be done in a proper way as per the regulations followed in IIMB. The premises and surroundings of the Grocery store shall be kept clean and tidy by keeping dustbins at appropriate places and is subject to inspection by the officials of IIMB and the Municipal Authorities. Any non-compliance of the foregoing will attract imposing of penalty up to Rs.1000/- on each occasion. Plastic Bags / plastic packing containers is totally prohibited inside the IIMB campus.
- 19.14 A “Suggestions & Complaints” book shall be made available to the IIMB community. Any suggestions or complaints made by the IIMB community will be brought to the notice of the IIMB immediately. The said book shall be produced to the inspecting officials. The “Suggestions & Complaints” recorded in the suggestions & complaints book be scrupulously followed and failure to follow will lead to levy of penalty or termination of agreement or forfeiture of security deposit at the discretion of the Institute.
- 19.15 The successful bidder must undertake whitewashing / painting of the store premises once in a year at his own cost and also at the time of vacating the premises.
- 19.16 On the expiry of the period of the license or on its termination the successful bidder shall ensure that the premises is handed over intact, to the licensor at 17.00 hrs. on the last day of contract.
- 19.17 In the event of the successful bidder fails to vacate the store/premises, the licensor shall have the right to keep in public auction the articles left by the successful bidder.
- 19.18 The process in the said auction will be adjusted towards the arrears of license fee etc., and the balance, if any, will be refunded to the successful bidder.
- 19.19 Periodical pest control treatment for ants, cockroaches, rats, termites etc. shall be carried out by the successful bidder at his own cost and by vendors pre-approved by IIMB.
- 19.20 The successful bidder shall pay special attention to maintain the Grocery Store in a neat and tidy condition at all times.
- 19.21 The approved rate list should also be displayed at Grocery Store mandatorily.
- 19.22 **Manpower deployment:**

- 19.22.1 The successful bidder shall, always, be compliant with all applicable laws including labour laws and if applicable, register himself under the Contract Labour (Regulation and Abolition) Act 1970.
  - 19.22.2 The successful bidder shall employ their own staff and shall be responsible for timely payment of their wages/ salary.
  - 19.22.3 The successful bidder shall engage adequate number of competent and trained staff (male and female), which is considered appropriate for serving the persons occupying the premises.
  - 19.22.4 The successful bidder shall employ for running the store only such persons as are careful, skilled, experienced in their trades, dutiful, sober, and well behaved and rules compliant.
  - 19.22.5 The successful bidder shall neither employ any child labour nor any worker who is below 18 years of age and as prohibited under the law/rules/regulations.
- 19.23 The successful bidder must pay amounts, in case of any accident to the personnel employed by them during the business time. The successful bidder is alone liable for workmen's compensation and any other statutory dues and IIMB is not liable for payment of any such amount.
  - 19.24 Taxes: The successful bidder shall pay all the taxes which are levied by the Central Government and the State Government from time to time. IIMB is not liable for the penalties against non-payment of these taxes or default therein. Any default, non-payment of taxes to statutory authorities will cause termination of license and vacation of premises.
  - 19.25 All the above terms and conditions will form part of this contract with the successful bidder. The successful bidder will have to be bound by these conditions in addition to any other conditions prescribed by IIMB.
  - 19.26 In the event of any damages caused to the Grocery Store premises or property of IIMB by the successful bidder or his representatives, agents, or servants during the subsistence of successful bidder period, the successful bidder shall indemnify IIMB failing which IIMB shall have right to recover the said sum from the security deposit of the successful bidder.
  - 19.27 No accommodation shall be provided to successful bidder or their employee in the IIMB campus. Likewise, no person related to Grocery Store, will be allowed to stay in the campus after closing of Grocery Store. The successful bidder is solely responsible for the safety of its employees.
  - 19.28 During the license period, IIMB is at liberty to alter /modify /add/delete the condition(s) of the license in the interest of IIMB.
  - 19.29 The operation of the Grocery Store timings shall be as per the directions of the Committee.
  - 19.30 IIMB reserves the right to accept or reject the tender/RFQ of any bidder at the sole discretion of IIMB without assigning any reasons thereof.
  - 19.31 Old/stale/expired items (i.e. beyond expiry date) should not be kept in the store.
  - 19.32 The Committee will have the right to check the quality, market price, and reasonability of the services.
  - 19.33 No sublicense of work will be allowed at any stage.
  - 19.34 If during the period of contract/license at any time it is found that successful bidder is charging higher than the comparable prevalent market rates, then IIMB may terminate the contract by giving written notice.
  - 19.35 The campus is a 'NO SMOKING' zone and usage/selling of any kind of tobacco/alcoholic/drug materials are not allowed inside the IIMB campus.
  - 19.36 The successful bidder shall have to furnish the list of employees to be appointed by him for running the store.
  - 19.37 The store will be opened throughout the year, however there will be a lean period for the business due to vacation especially during April to June months. Moreover, exact volume of business is not always linked to average footfalls in the campus. In addition, it is the choice of

the community members to avail the services.

- 19.38 For fruits, vegetables, items sold in loose (groceries like Rice, Toor Dal etc) and items not having printed MRP, the rates should be as per the prevailing rates in the retail market at that specific point of time. If the rates for these items are found to be higher than the retail market, IIMB may intervene to have the rates refixed.
- 19.39 IIMB intends to provide opportunities to multiple vendors on our campus as per the procedures/processes of the institute. Keeping this in view of having diverse vendor base, the vendor/sister concerns of vendors who already have a Leave and License agreement for running of shop/services at IIMB are not eligible to apply for this tender.

**Note:**

- a) IIMB reserves the right to change/extend/modify/amend or delete any of the conditions, clauses or items stated therein any or all provisions of this RFQ before last date of submission of the RFQ. Such revisions/amendments/corrigendum will be made available on IIMB website.
- b) IIMB also reserves the right to withhold or withdraw or cancel the tender the process at any stage.

**Indicative Items****Grocery Items**

1	Rice- SONA MASOORI , Basmathi Rice, Idly Rice, Dosa Rice, Sagu Rice
2	Oil Sunflower
3	Raw Eggs
4	Bakery biscuit -cookies
5	Curd
6	Atta
7	Dal (Toor, Moong, Urad, Chana,)
8	Special milk
9	Sugar
10	French Fries (9MM)
11	Cashew -
12	Corn Flour
13	Coffee power
14	Maida
15	Jeera, Dhaniya Powder
16	Besan
17	Tomato ketch up
18	Chilly Powder
19	Tea powder
20	Coconuts
21	Corn Flakes -Morton (Birla )
22	Bread
23	Chat, Motton, Chiken Masala
24	Rajma
25	Maggi, Noodles, Pasta
26	Tamarind
27	Millet
28	Elaichi ' Green '
29	Alluminum foil
30	Jaggery
31	Fresh Cream Amul
32	Turmeric powder
33	<b>HORLICKS, Bournvita</b>
34	Soap Bath- Dettol White
35	Jam
36	Soap Wash
37	Kala Chana
38	Badam milk Powder (MTR)
39	Rava Loc
40	Milk powder
41	Kasturi Methi
42	Pepper
43	Aeromat powder
44	Custard powder
45	Saunf- green
46	Saunf - Sweet Coated
47	Sabeena
48	Milk Maid
49	Chilly Sauce Red
50	Chocolate syrup
51	Oil Mustard

52	Vermicelli
53	Rava
54	Coconut oil
55	Jam
56	Rice Flour
57	Saffron- (1Grms Pkts)
58	Mustard seeds
59	Till ( W )
60	Garlic
61	Rajma
62	Tooth Pick
63	Vinegar
64	<b>Red Chilly powder - Tikhahal (Everest)</b>
65	Ragi Flour
66	Chole Masala
67	Stone flower
68	Baking Powder
69	Pickles Mango, Mixed
70	Honey
71	Soya Sauce dark 500 Grms
72	Caustic soda
73	Rajma Masala
74	Ajwain
75	Soda R B- cooking
76	Red wine Vinegar
77	BBQ Sauce
78	Food Colours
79	Black Olive slised
80	Pickle lemon
81	Food Colours (Kesri)
82	Pepper Powder
83	Black jeera
84	Mustard yellow
85	Tez- patta
86	Rose water
87	Jaljeera powder
88	Garlic Powder
89	Food Colours
90	Shah jeera
91	Rasna

**Vegetables**

1	Onion
2	Capsicum
3	Tomato
4	Potato
5	Cucumber
6	Carrot
7	Gobi
8	Coriander Leaves
9	Ginger
10	Beans
11	Palak Leaves
12	Lemon
13	Green Chillies

14	Ladies Finger
15	Baby Corn
16	Raw Banana
17	Methi Leaves
18	Mint Leaves
19	BRINJAL BLACK
20	Cabbage
21	Parwal
22	Pumpkin
23	Zuccuni
24	Capcicum (R &Y)
25	Baby Potato
26	Bottle Gourd
27	Beetroot
28	Long Beans
29	Ice- Burg Lettuce
30	Basil Leaves
31	Celery Leaves
32	Brinjal Small Purple
33	Curry Leaves
34	Spring Onion
35	Drumstick

**Fruits**

1	Watermelon
2	Pineapple
3	Banana
4	Orange
5	Mango
6	Papaya
7	Apple -Red
8	Muskmelon
9	Pomogranate
10	Butter Fruit
11	Grapes Black
12	American Pears

**Others Items**

1	Biscuits, Chocolates, Chips, Ice creams etc
2	Namkeens etc

**Stationery**

1	Notebooks, A4 Sheets
2	Pens, pencils, erasers, Shapner etc

Any other similar small and useful items may be introduced separately after due permission from IIM B

**DETAILS OF EXPERIENCE**

(To be submitted on the letterhead of the bidder)

Sr. No	Name of the Shop/ Business Currently Running (Along with Address, Contact Details and GST Number	Details of Goods / Services Offered	Number of Staff	Duration	
				From (DD/ MM/ YYYY)	To (DD/ MM/ YYY Y)
1.					
2.					
3.					
4.					
5.					
6.					

**Note: Bidders may add row / rows in the above format, if No. of organizations / Institutions are more or may add additional sheet also.**

Stamp and Signature of Bidder



**Bidders Information**

Name of the Company/Organization/bidding entity		<b>Supporting documents are to be attached mandatorily.</b>
Whether Individual, Company, Partnership, Proprietorship, HUF or others (with details).		
Address and Contact details of its Head Office in India with the name, designation, e-mail address and phone number of the contact person.		
Registered address, telephone number and e-mail address.		
Address and Contact details of its Office in Bangalore with the name, designation, e-mail address and phone number of the contact person.		
Name of the Contact person with mobile number and e-mail address	<b>Name</b>	
	<b>Designation</b>	
	<b>Email</b>	
	<b>Phone</b>	

This is to certify that I/We before submitting this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself / ourselves abide by the said terms and conditions.

**Signature and Seal of the Tenderer:**

**Name in Block Letter:**

**Designation:**

**Full Address:**

**Date:**

Self Declaration

To

Chief Administrative Officer  
Indian Institute of Management Bangalore  
Bannerghatta Road  
Bangalore-560076

Sir,

In response to the RFQ dated \_\_\_\_\_, I, Mr./Ms \_\_\_\_\_, as a \_\_\_\_\_, hereby declare that I/our firm/our company \_\_\_\_\_ am/is (a) not insolvent; (b) there is no vigilance and / or court/police case pending against me/our firm /our company ; (c) no inquiry or investigation is pending against me our firm/ our company from any statutory regulatory and / or investigation agency (d) I/our firm/our company have/has not been blacklisted by any Government body/ PSB/PSU neither indefinitely or in the last three years and (e) I/our firm/our company have/has all necessary licenses, permissions, consents, no objections, approvals as required under law for carrying out its business.

(Signature)

(Name, designation, and seal of company)

Date:

Financial Bid

Sl#	Items	Discount (in %)
1.	Total discount provided on the billed/invoiced amount.	

Note: No minimum celling on the billed/invoiced amount, for providing the discount.

**Stamp and Signature of Bidder**